

YEAR 7 TRANSITION

# HANDBOOK



AL SIRAAT COLLEGE

# AL SIRAAT SITE MAP

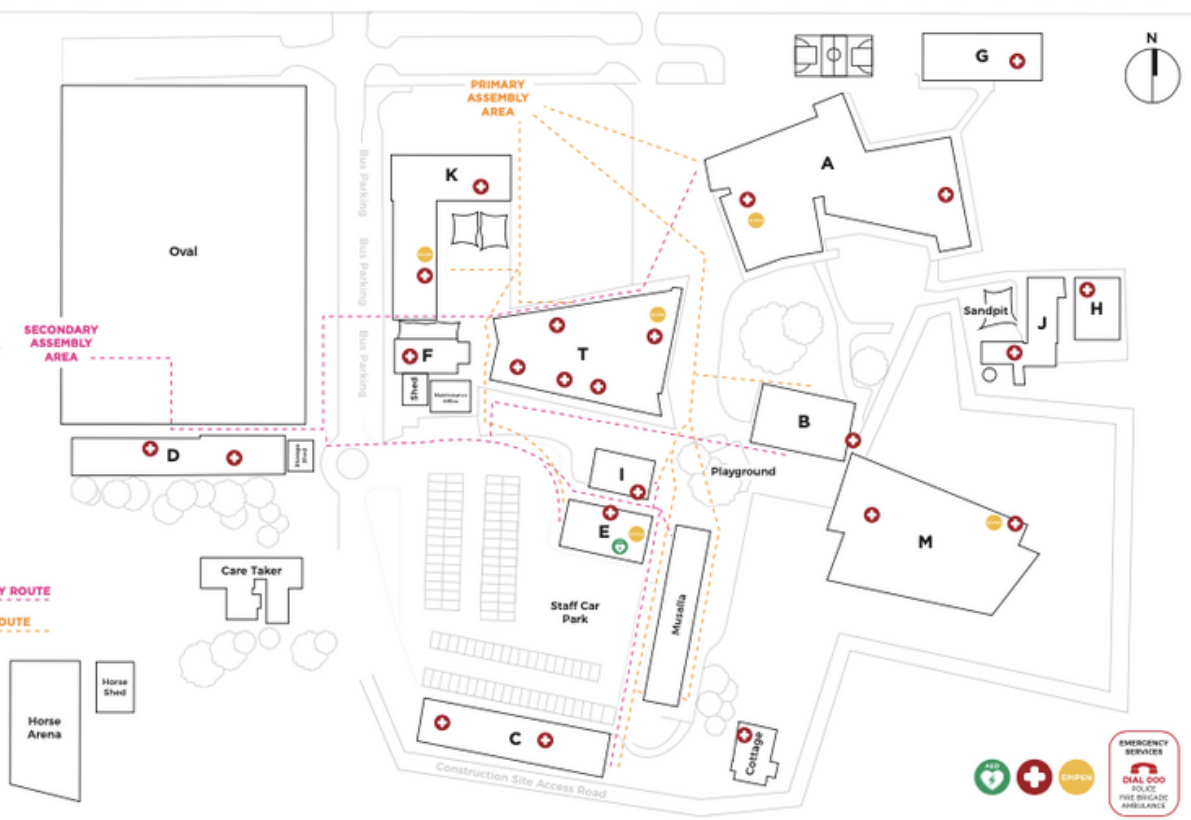


HARVEST HOME ROAD

## LEGEND

- A** F - YEAR 2
- B** ASSEMBLY/LIBRARY & STAFFROOM
- C** 7 - 10 GIRLS
- D** ILM/PFF/CAMP AUS & EXERCISE ROOMS
- E** ADMIN OFFICE
- F** TECH/LOST PROPERTY
- G** GIRLS HIFZ & LEARNING SUPPORT
- H** HIFZ
- I** MARKAZ
- J** STUDENT SUPPORT
- K** 7-10 BOYS
- M** 3-6 BOYS/HIFZ
- T** TEAMS

- SECONDARY ASSEMBLY ROUTE
- PRIMARY ASSEMBLY ROUTE



**AL SIRAAT COLLEGE**  
**45 HARVEST HOME ROAD VIC 3076**



**PHONE: +61 3 9407 7000**



**EMAIL: [INFO@ALSIRAAT.VIC.EDU.AU](mailto:info@alsiraat.vic.edu.au)**

## OFFICE HOURS

- **MONDAYS TO THURSDAY: 8AM - 4.30PM**
- **FRIDAYS: 8AM - 12.30PM**

# CONNECT WITH US

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PRINCIPAL & CO-FOUNDER  
**MR FAZEEL ARAIN**

Dear Year 7 students - Asalaamu Alaikum,

Welcome to Al Siraat College, where a new chapter of your educational journey unfolds. As you step into Year 7, you are about to embark on the important journey of secondary schooling. We hope that this will be a journey of growth, discovery and achievement for you.

As you will be aware from my talks in the Musalaah and the enrolment interviews, Al Siraat is a values based school. What makes us different is our focus on developing an Islamic environment, and living our Islamic values. This can only happen when we all focus on developing and modelling beautiful 'adaab' (manners / etiquettes), being responsible and being a 'key for good'. Indeed, we learn through the verses in Surah Luqman, that Luqman (alayhis salaam) told his son to be a key for good through inviting others to good actions. Let us strive together to create a positive and supportive environment where each one of us thrives, embodying the teachings of Islam and making a positive impact on those around us.

We are also committed to always looking to see how we can improve the learning experience for our students and look forward to working with you in making your learning journey exciting, engaging and meaningful. May Allah bless this journey for us, and accept us for the efforts of his Deen.

Wasalaam,  
 Mr Fazeel

# MRS RAHAT ARAIN

## DEPUTY PRINCIPAL & CO-FOUNDER



Dear Year 7 Students,

Asalamu Alaikum and welcome to the next exciting chapter of your academic journey at Al Siraat College!

As you step into Secondary school, I want to extend a warm welcome to both familiar faces and those who are joining our school community for the first time.

This transition to Year 7 brings new experiences and opportunities. You'll notice changes like lockers for your bags and classrooms in our portable buildings, which will be a temporary home until our new Year 7-9 building opens in 2025, in sha Allah. As the youngest cohort in Secondary, you are about to embark on a journey filled with exploration, growth, and exciting challenges.

Here are some key points to keep in mind:

1. Getting to Know Each Other: While many of you may already know each other, it's important to welcome those who are new to our school community. Take the time to introduce yourselves, make new friends, and remember the value of inclusivity.
2. Meet Key Staff: Your Pastoral Care Coordinators and Home Group teachers are here to support you. This is a new experience for everyone, so don't hesitate to reach out, ask questions, and build connections with the staff who will guide you through your Secondary school journey.
3. New Academic Challenges: With the introduction of our one-to-one iPad program, you'll have exciting opportunities to explore subjects in innovative ways. The Hifz students, continuing as their own cohort, will find new challenges and responsibilities in their academic journey. Embrace the chance to learn and grow in a supportive environment.
4. Specialist Spaces and Activities: Our TEAMS building offers amazing specialist spaces for art, science, and technology. From cooking in the kitchen to exploring programming, design, and creative endeavours, you'll have the chance to develop new skills and discover your passions.
5. Different Subjects, Same Commitment: You may be in different groups for subjects like Arabic, Maths, Quran, and English based on your academic levels. Remember, success comes from commitment, organisation, and putting in the effort to stay on top of your work.
6. Building a Positive Community: Be a good friend by encouraging others to make positive choices and offering advice when needed. Embrace the opportunity to be a mentor and learn from those who have walked this path before you.
7. Discipline and Character: As you navigate Secondary school, there will be a focus on presenting yourself with discipline and wearing your uniform correctly. This isn't about being strict—it's about fostering inner strength, practicing restraint, and respecting the sacred duty of seeking knowledge bestowed upon us by Allah.
8. Special Welcome to New Students: To those who are joining us for the first time, a heartfelt welcome. You are now part of a community that values growth, respect, and the pursuit of knowledge. We are excited to have you with us.
9. IIm Program: A special mention goes to the students embarking on the IIm program alongside regular studies. Studying classic Islamic sciences is a blessing, and your dedication to this pursuit is commendable.

Remember, you are not just students; you are ambassadors of knowledge and character. Embrace this new chapter with enthusiasm, dedication, and a spirit of comradeship. We are here to support you every step of the way.

Wishing you all a successful and fulfilling year ahead!

Wasalam,  
Ms Rahat Arain  
Deputy Principal Al Siraat College



Asalamu Alaikum Dear Year 7 Students

Welcome to the Secondary School! It is not as scary as you think it is, but it is a lot different from being in Primary School. We are all here to help and support you in your transition. We know that it will take a little while to adjust but I am sure that you will step up to this new challenge. All we want is for you to do your best, practice our values and be good students of Al Siraat College!

**MR VIS NAIDU - HEAD OF SECONDARY**

Dear 2024 Year 7 Students

Asalamu Alaykum

I would like to welcome you into your next phase of your learning journey. This year you will experience new ways of organising yourself; communicating with others; and of course, learning. There will also be different expectations of you. Please keep in contact with your Subject Teachers and Home Group Teachers for any concerns that you may have - they are there to assist and support you.

I wish you a most successful year ahead.



**MR DON WALKLEY - ASSISTANT PRINCIPAL,  
PEOPLE & CULTURE**



Asalamu Alaykum

Dear students, I am so happy to be a part of this important chapter of your lives. My Name is Nibras and I am a student counsellor at Al Siraat. Teaching and counselling have the same goal--the best possible future for each and every student.

Overwhelmed by classwork? Worried about a friend? Feel like you don't fit in? With all these issues on your mind, you may lose sleep. You might find you can't focus on homework. If problems pile up, you could even become depressed.

Everyone goes through tough times — but you don't have to sort through them alone. When you need support or advice, your school counsellor can be a great person to talk with.

I am here and happy to help !

"Promise me you'll always remember: You're braver than you believe, and stronger than you seem, and smarter than you think." — Christopher Robin

**MR NIBRAS NIZAR - SCHOOL COUNSELLOR**



**MS SAFIYE ASANOVA**  
**YEAR 7 COORDINATOR**

Assalamu Alaykum Dear Year 7s of 2024,

Get ready for an incredible ride because you are about to step into the exciting world of Year 7! I'm Ms Safiye and I am thrilled to be your coordinator through this new chapter.

We've got a lot of fun, learning, and laughter ahead, and I cannot wait to see all the amazing things you will achieve Inshallah. Remember, you are not just starting a new school year; you are embarking on a fantastic adventure filled with new friends, exciting challenges, and endless possibilities.

If you ever need a hand, have questions, or just want to share a great joke, my door is always open. Let us make this year one to remember!

Welcome to Year 7 - where each day is a chance to shine.



**MS FATEMA FAOUAL**  
**ASSISTANT HEAD OF**  
**SECONDARY**

Asalamu Alaikum Year 7 Students,

My name is Ms Fatema and I wish to warmly welcome you to Secondary School. You are joining a community of learners, leaders, teachers and amazing staff that will support and help make a smooth transition to secondary school. Our goal as a learning community is to make your secondary years fulfilling, successful and memorable Insha'Allah. We are so very excited to have you join us.

As Assistant Head of Secondary - Pastoral Care, I work closely with your Coordinators ensuring you are safe, happy and engaging in lots of learning at school. Our role also involves ensuring students know and adhere to the college expectations and rules, as we want you to be the best version of yourself Insha'Allah and always be safe.

I look forward to meeting each and every one of you and I ask Allah (swt) to make secondary school a wonderful journey filled with lots of learning and amazing experiences.



# SCHOOL VALUES

We enact our school philosophy by living our values.

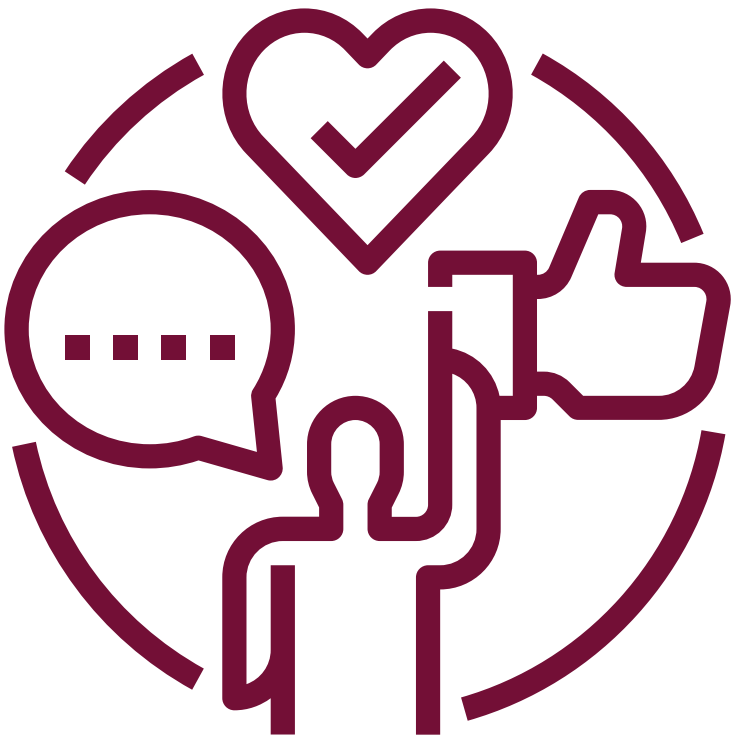
We value:

- Living Islam (informs the way live our life)
- Respectful Relationships (informs the way we interact and deal with other)
- Real Life Learning (informs the way we teach and learn)
- Responsible Citizenship (informs the way we walk the earth)
- It Starts With Me (informs how we change the world)

Al Siraat College supports and promotes the principles and practice of Australian Democracy, including a commitment to: elected Government; the rule of law; equal rights for all before the law; freedom of religion; freedom of speech and association and the values of openness and tolerance.

**We are an Australian school in the Islamic Tradition.**





# STUDENT CODE OF CONDUCT

Students of Al Siraat College are expected to conduct themselves in a manner that reflects both our Islamic Tradition and our College Values. Students are therefore expected to comply with the standards of conduct as outlined in this Code of Conduct which is based on rights, responsibilities, and consequences.

The standards of this Code of Conduct include:

1. To speak and act respectfully to other students, staff, parents, & visitors
2. To follow staff instructions
3. To care for, and respect, school property
4. To be on time for lessons & assemblies
5. To keep a clean and tidy school environment
6. To act in a safe manner towards others
7. To respect different views, cultures, and religions
8. To be organised, prepared for lessons, and ready to learn
9. To support a culture of care within the College

For further information, visit  
<https://www.alsiraat.vic.edu.au/publications>

# KEY TERM DATES

<b>2024 KEY TERM DATES FOR YEAR 7</b>	
<b>TERM 1</b>	<b>Thursday 25 January - Tuesday 26 March 2024</b>
<b>TERM 2</b>	<b>Monday 15 April - Thursday 27 June 2024</b>
<b>TERM 3</b>	<b>Monday 15 July - Wednesday 18 September 2024</b>
<b>TERM 4</b>	<b>Monday 7 October - Tuesday 10 December 2024</b>

# BELL TIMES

## MONDAY-THURSDAY

<b>HG</b>	<b>8:20 AM</b>	<b>8:30 AM</b>
<b>PIA</b>	<b>8:30 AM</b>	<b>9:00 AM</b>
<b>PIB</b>	<b>9:00 AM</b>	<b>9:30 AM</b>
<b>PIC</b>	<b>9:30 AM</b>	<b>10:00 AM</b>
<b>RECESS</b>	<b>10:00 AM</b>	<b>10:20 AM</b>
<b>P2</b>	<b>10:20 AM</b>	<b>11:20 AM</b>
<b>P3</b>	<b>11:20 AM</b>	<b>12:20 PM</b>
<b>L1</b>	<b>12:20 PM</b>	<b>12:40 PM</b>
<b>L2</b>	<b>12:40 PM</b>	<b>1:00 PM</b>
<b>SALAH</b>	<b>1:00 PM</b>	<b>1:35 PM</b>
<b>P4</b>	<b>1:35 PM</b>	<b>2:35 PM</b>
<b>P5</b>	<b>2:35 PM</b>	<b>3:35 PM</b>

## FRIDAY

<b>P1</b>	<b>8:20 AM</b>	<b>9:20 AM</b>
<b>P2</b>	<b>9:20 AM</b>	<b>10:20 AM</b>
<b>RECESS</b>	<b>10:20 AM</b>	<b>10:40 AM</b>
<b>P3</b>	<b>10:40 AM</b>	<b>11:40 AM</b>
<b>P4</b>	<b>11:40 AM</b>	<b>12:40 PM</b>
<b>L1</b>	<b>12:40 PM</b>	<b>12:55 PM</b>
<b>L2</b>	<b>12:55 PM</b>	<b>1:10 PM</b>
<b>JUMUAH</b>	<b>1:10 PM</b>	<b>2:00 PM</b>

- There are five periods each day, except for Fridays which include four periods.
- Each period runs for 60 minutes, except for Quran classes which run for 30 minutes.
- It is expected that students move from one class to the next as efficiently as possible.
- Students need to be lined up outside their classrooms at the start of each period.
- Students should only be visiting their lockers before school, recess, lunch and after school.
- Students must use the playing of the nasheed, before the bell rings, as the allocated time to collect their books and make their way to their classrooms.
- Please note there is no homegroup on Fridays.
- Prayer time for Term 1 will be at 3pm due to day light saving.

# GETTING READY FOR HIGH SCHOOL

## WHAT TO WEAR

- Dress in your school uniform and groom yourself neatly
- Make sure you are wearing appropriate shoes for your lessons each day e.g. sports uniform if you are doing PE



## WHAT TO PACK

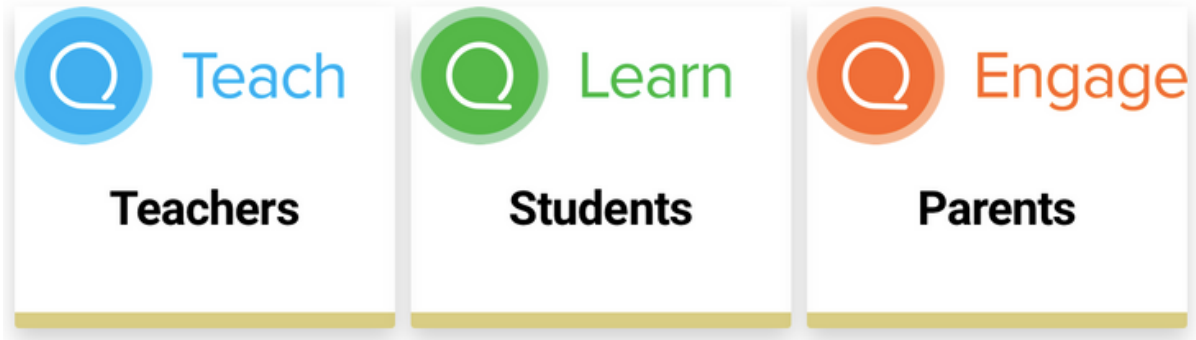
- Pack your bag, making sure you have all materials for your class
- Bring your drink bottle, recess and lunch.
- Lunch orders should be made online. Limited lunch items are available during lunch.
- Label all your clothes and school supplies so you don't lose them.
- Read your timetable carefully and check the SEQTA Notices each day to prepare you for the day ahead.



## WHAT TO LEAVE AT HOME

- Chewing gum
- Soft drinks and energy drinks
- Clothing that is not school uniform
- Permanent markers
- Medication that you have not registered with the Nurse's office

# SEQTA



SEQTA is the learning portal used by teachers, parents and students at Al Siraat College. The system offers a collaborative approach to learning. You can access your timetable, coursework and assessments all through this system.

The screenshot shows the SEQTA Learn interface with a dark blue sidebar menu on the left and a main content area. The sidebar menu includes: WELCOME, ASSESSMENTS, COURSES, DASHBOARD, DOCUMENTS, FOLIOS, GOALS, MYEDONLINE, NOTICES, REPORTS, SETTINGS, and TIMETABLE. The main content area has a header 'Welcome to SEQTA Learn!' and sections for 'Getting around' and 'Your dashboard'. Three callouts provide additional information:

- ASSESSMENTS:** ALL YOUR PREVIOUS AND FUTURE ASSESSMENTS WILL BE OUTLINED HERE FOR SUBMISSION & MARKING
- NOTICES:** THIS IS WHERE YOU WILL FIND DAILY UPDATES ON NEWS/EVENTS THROUGH NOTICE BOARDS
- TIMETABLE:** FIND DETAILS FOR YOUR CLASS SCHEDULE IN THIS TAB - AL SIRAAT HAS A TWO WEEK ROTATING TIMETABLE

**Getting around**  
Use the menu on the left to navigate. If you're on a small screen, the menu hides automatically, but you can summon it using the menu button in the corner.  
Use the menu to explore and see what you can find. Note that your school may not be using all of the pages.

**Your dashboard**  
The dashboard page includes dashlets which your school has enabled (and which you can't disable), as well as optional dashlets that you can toggle on or off.  
Some dashlets help you to get organised, some give you key information, and some are just for fun.

**Notice Boards**

Notice boards are updated daily on SEQTA for students, parents and teachers. Using these boards gives an insight into important reminders and events taking place at Al Siraat College.

# LOCKERS

Students at Al Siraat College will be provided with lockers and a combination lock, to store their books, bags and devices.

- Maintaining their locker and keeping it in good order is the student's responsibility.
- Lockers must be labelled with student name and it is their responsibility to ensure label is not removed or damaged.
- Students' class timetable must be kept inside the locker door.
- Bags must be kept in students' lockers and not taken to class.
- Students must always have a lock on their locker and ensure it is locked at all times.
- Lockers must be kept clean and tidy throughout the school year.
- Students should never tell any other student their lock combination.
- Random locker checks are conducted to ensure lockers are maintained.

Students will be allocated a locker at the beginning of the school year by their home group teachers. Students can access their locker at the start and conclusion of the school day as well as during break times.

Al Siraat College will provide a lock for students at the commencement of the school year. If a student loses or misplaces their lock, then they are required to purchase a replacement.



# SCHOOL UNIFORM

Al Siraat College has a range of uniform for boys and girls that supports the Islamic Tradition. The school uniform also plays an important role in creating unity and a sense of belonging amongst students. Students are expected to comply with the uniform requirements. Non uniform items are not permitted.

Students dressed in Al Siraat College are representing the college and therefore are expected to wear the uniform in accordance with the rules and policy at all times including to and from school.

Our school uniform supplier is Academy Uniforms in nearby Thomastown. The uniform is available to either [order online](#) or purchase from their Thomastown store, as per details below. The storerooms also host a change room to try on uniform items.

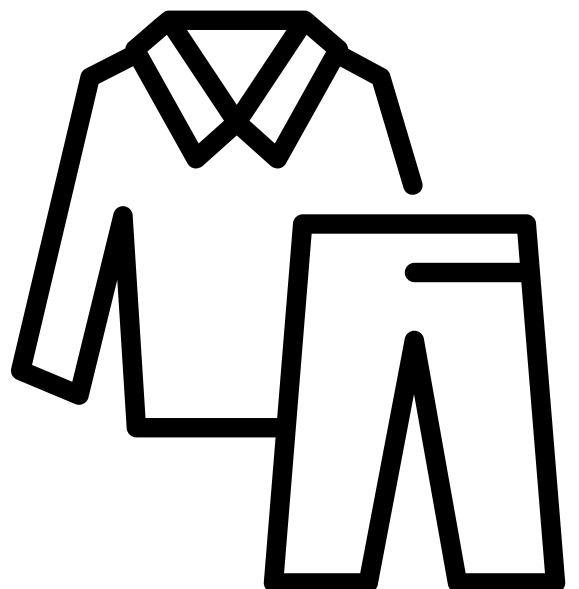
## Academy Uniforms

238 Wolseley Place, Thomastown VIC

3074, Phone: (03) 9460 8011

### Trading Hours

- Mondays to Fridays: 9am - 5pm
- Saturdays: 9am - 12pm.





- Maroon skirt (ankle length)
- Light grey shirt
- Maroon soft shell Jacket
- Maroon jumper
- Light grey chiffon wrap hijab with black cap
- Above ankle black or white socks
- White or black leggings
- Black leather (or leather like) shoes

**YEAR 7 - 9**



- Maroon skirt (ankle length)
- Light grey shirt
- Maroon soft shell Jacket
- Maroon jumper
- Plain black chiffon wrap hijab with black cap
- Above ankle black or white socks
- White or black leggings
- Black leather (or leather like) shoes

**YEAR 10- 12**

# GIRLS UNIFORM

## JEWELLERY

Jewellery is not school uniform, including smart watches. These will be confiscated and held by the coordinator.

## MAKEUP/NAIL POLISH

Students will be sent to the coordinators office to remove nail polish or makeup.

Uniform must be clean, neat and tidy. The uniform should be ironed. Tears and holes in the uniform are unacceptable.



- Maroon soft shell Jacket
- Long sleeve polo
- Charcoal sports pants
- Black or white socks
- Sport shoes

**YEAR 7-12 SPORT**



**FULL UNIFORM INCLUDES:**

- Short or long sleeve light grey shirt
- Charcoal coloured school pants
- Charcoal jumper
- Charcoal soft shell jacket for boys
- Black, grey, or white socks
- Black leather (or leather like) shoes
- *Optional:* Sunnah cap



# BOYS UNIFORM

## HAIR STYLES

Male students must adhere to the guidelines for hair styles. No fades are permitted. Hair must be an even length all over.

## CONSEQUENCES FOR INCORRECT HAIRSTYLES

Students will be asked to fix their hair within 24 hours if it does not adhere to school guidelines. If it is not corrected within 24 hours, student will be withdrawn from class and sent home until corrected.

Uniform must be clean, neat and tidy. The uniform should be ironed. Tears and holes in the uniform are unacceptable.

**SPORTS UNIFORM INCLUDES:**

- Charcoal jumper
- Short sleeve charcoal sports top with maroon side panels
- Charcoal soft shell jacket
- Black or white socks
- Sport shoes





**Black leather (or leather look alike) enclosed shoe with laces or strap.**



**Sneakers, boots, canvas shoes and runners are not acceptable.**



Black leather or leather like school shoes must be worn with the full uniform. Sneakers, boots etc are not acceptable.

# SCHOOL SHOES



Runners are only to be worn with the sports uniform during PE days.  
Sneakers are not allowed.

# STUDENT REPRESENTATIVE COUNCIL

At Al Siraat College, we take pride in the significant number of students actively participating in our student leadership program, contributing to the vibrant community that defines our school. The process of student leadership selection aligns with our College Values. To be considered for a leadership role, students must embody these values in both their actions and behaviours.



The SRC at Al Siraat is actively involved within the school and broader community. The council has played a crucial role in developing students' leadership and communication skills. SRC members lead and contribute to various projects, showcasing growth and improvement through their experiences. Importantly, the SRC provides a platform for students to voice their opinions, ensuring their perspectives are heard and valued.



The SRC operates as an umbrella organisation, covering diverse leadership roles:

- Class Monitors per semester
- Student Council Members
- Environmental Leaders
- Indigenous Outreach leaders
- Media Leaders
- House Captains and House Vice Captains
- College Captains

We encourage all students to aspire to leadership roles and actively contribute to the positive development of our school and community.

For any further inquiries, please contact the SRC Coordinator via email: [noori@alsiraat.vic.edu.au](mailto:noori@alsiraat.vic.edu.au)

Ms. Noori Ahmad  
Student Representative Council Coordinator

# VALUES IN ACTION PROGRAM



At Al Siraat College, we aim to present our students with the opportunity to give voluntary service over a period of time, enabling ASC students to become active and engaged citizens via our Values in Action program (VIA).

Students will develop and foster a spirit of giving back and gratitude through their involvement in Service-Learning Activities.

## Objective

To develop an increased sense of social responsibility; a global view of society and a heart for 'giving back' and helping others. This opens up opportunities to the application of real-life learning and values in action, allowing our students to be active members of our society.

Some examples include:

- Participating in a conservation project (i.e. cleaning weeds, cleaning a river)
- Helping an emergency service team (i.e. SES)
- Caring for animals under threat
- Fundraising for a charity.
- Acting in a leadership role in a youth club.





# ACADEMIC EXPECTATIONS



Students are expected to achieve at least 65% across all subjects.

Students are expected to attend all their classes regularly with minimal absences.

Students are required to complete all tasks on time and to the best of your ability.

Students must maintain workbooks that are neat and presentable.

# SUBJECT OVERVIEW

## ENGLISH

This course aims to develop students' ability to speak, listen, read, view, and write for enjoyment, as well as with purpose and confidence in a wide range of contexts. Students are encouraged to connect their knowledge and understanding of the texts studied to their personal experience and to increase their understanding of contemporary society. The texts may include novels, short stories, film, poetry and media. Students also produce a range of texts, writing for different purposes and audiences around the specified framework of ideas.

English has 7 periods per cycle.  
A cycle is of two weeks



## HUMANITIES

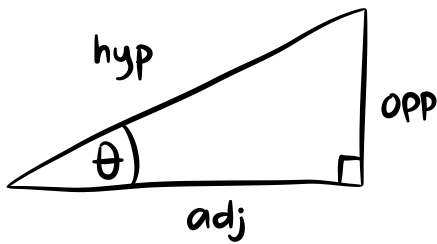
In Semester One, students will focus on 'Water in the World' and 'Place and Liveability'. They will analyse the uses of water and the ways it is perceived and valued. Students will also examine and evaluate factors that influence where people live in Australia and world-wide; and how factors can influence migration and liveability. In business and economics, students can expect to develop an understanding of consumers, producers and labourers, while exploring entrepreneurship and business planning.

Frequency/cycle:  
7 hours (mainstream)  
6 hours (LEAP)

In Semester Two, students will study Australia's system of government, the Constitution, principles and Australian values. The study of History will also be investigated as the topics of the ancient world of Egypt and Deep Time Australian History are uncovered.



# MATHEMATICS



$$\sin(\theta) = \frac{\text{opp}}{\text{hyp}}$$

The Year 7 mathematics academic journey at Al Siraat College is divided into two semesters.

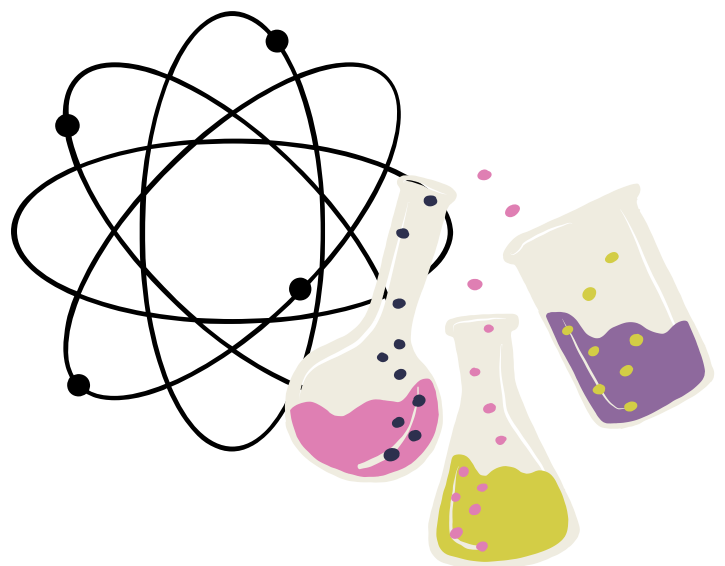
During the first semester, the curriculum covers a broad range of fundamental mathematical concepts, including in-depth studies on whole numbers, fractions, percentages, number properties, patterns, decimals, and directed numbers. Moving into the second semester, the focus shifts to topics such as Algebra (solving both simple and fractional equations), Probability (constructing possibility spaces and problem-solving), Measurement (calculating perimeter, area, and volume of complex shapes involving triangles, circles, and quadrilaterals), and Statistics.

These topics are not only presented in a theoretical manner but are also integrated with practical, real-life applications to enhance understanding and relevance. Your dedicated teachers are committed to ensuring that your learning experience in mathematics at Al Siraat College is enjoyable and meaningful.

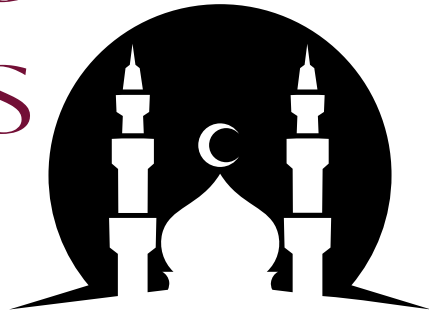
# SCIENCE

Students will study various scientific disciplines, testing different methods of separating mixtures and learn about cycles in the Earth-sun-moon system and explain the effects of these cycles on Earth phenomena. Through this, students will develop different skills in inquiry, using scientific equipment in the laboratory and writing scientific report.

Students will learn about Biological science and Physical science. Students will develop skills on how to classify different organisms into their appropriate groups and how organisms interact in ecosystems. Through Physical science they will develop knowledge on different forces and how these forces impact their real-life situations.



# ISLAMIC STUDIES



Being an Islamic School, Al Siraat College is committed to fostering Islamic education in the lives of young Australian Muslims. Love and connection towards Islam and its teachings is a fundamental for living in a western country and staying connected with ones own muslim identity. For this, there are foundational areas in Islamic education that have been presented to students to facilitate their journey of deep understanding of how to live their life that will please their Creator and provide a benefit to the quality of their lives.

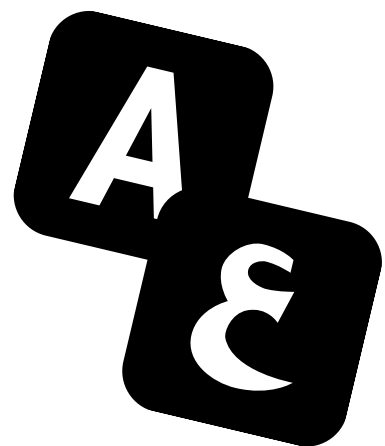
The Islamic Studies curriculum comprises of topics from areas of Aqeedah (Islamic Creed), Fiqh (Jurisprudence), Hadith (Collection of teachings of Prophet Muhammad (SAW), Tafsir (Explanation of the Qur'an), Ulum Al-Qur'an (Sciences of the Qur'an), Akhlaq (Morals & Conduct) and Islamic History. The curriculum builds a foundational level of Islamic knowledge, in order for students to understand the broad areas related to Islam.

## ARABIC

Students will learn how to speak, listen, write, read and comprehend the Arabic language.

Arabic classes run 3 periods each week. Classes are theme and project based. Students are given a vocabulary list to memorise and complete spelling assessments.

Practical and engaging ICT activities are used to reinforce Arabic learning as well as termly Islamic infusion lessons which may include an Ayah, a Hadeeth or a quote.





# QURAN



Our Quran curriculum has 2 components, Memorisation and Reading:

1: Memorisation: Surah Al-Mulk 10 ayah per term

Term 1 - Surah Al-Mulk 1- 10

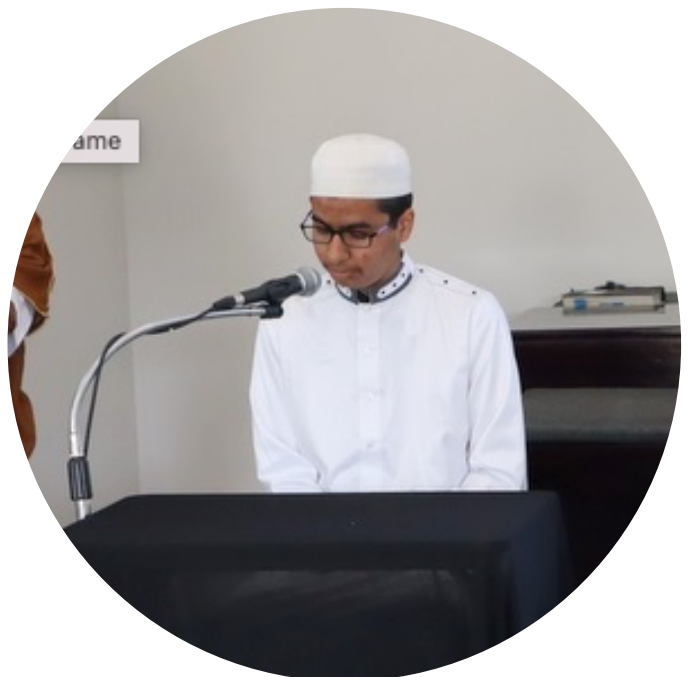
Term 2- Surah Al-Mulk 11-20

Term 3- Surah Al-Mulk 21-30

Term 4- First 10 Aya of Surah Al-Kahf

2: Reading: Students who are learning the Ma'alim-Us-Siraat Books, will continue to level 4 then move to Naathirah reading.

Students who are currently at Quran level will continue reading from the Quran (Naathirah) one to two juz per term starting from Juz 13.



# HEALTH

Students will learn a range of new skills and lessons that are intended to help students navigate their lives as they enter a period of great change and growth. Students will explore topics such as nutrition, bike and scooter safety and building healthy relationships with their friends and family. We like to have fun in health! Our teachers will do their absolute best to make sure students enjoy their time in health while learning lots along the way!



# P.E

Students will get to participate in a range of different activities from well-known sports like soccer and basketball, through to some fun new games that they have never even heard of!

In addition to this, students will have the opportunity to try out for our interschool sport events that run throughout each term and compete against other schools. Who knows? Maybe students will even be able to bring home the championship cup for Al Siraat College!



# ART

Our Art program encourages students to engage in collaborative projects, fostering teamwork and communication skills. Students have the opportunity to exhibit their work in local art events, providing a platform for them to showcase their creativity to a wider audience. Additionally, art history is integrated into the curriculum, allowing students to understand the cultural and historical context of various artistic movements.

# FOOD TECHNOLOGY

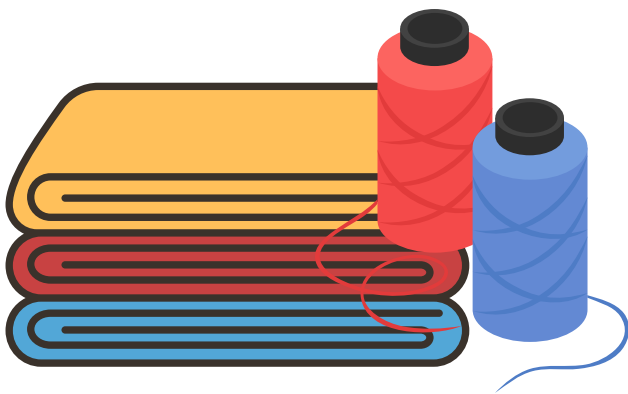
In Food Technology, students participate in practical sessions where they plan and execute their recipes, encouraging experimentation and innovation in the kitchen. Field trips to local farms and food processing facilities deepen their understanding of the food supply chain. Beyond culinary skills, students explore the ethical considerations of food production, promoting a holistic understanding of the food industry.



# PROGRAMMING

Programming classes extend beyond coding fundamentals, encouraging students to work on interdisciplinary projects that integrate programming with other subjects. Hackathons and coding competitions provide opportunities for students to showcase their skills and compete at regional and national levels.

The curriculum adapts to emerging technologies, ensuring students are well-versed in the latest developments in the dynamic field of programming.



# TEXTILES

# MATERIALS TECHNOLOGY

In Materials Technology, students delve into hands-on projects that involve designing and building functional prototypes. They explore the properties of different materials, considering factors like durability, sustainability, and cost-effectiveness in their designs. Industry partnerships and guest lectures expose students to real-world applications of materials technology, providing valuable insights into contemporary manufacturing processes.

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Textiles classes go beyond the basics, introducing students to sustainable and eco-friendly fabric choices, promoting awareness of environmental responsibility in the fashion industry. Students engage in real-world projects, designing and creating clothing items for community events or charitable causes. Emphasis is also placed on the cultural aspects of textiles, exploring the rich traditions and diverse practices in textile arts globally.

# STATIONERY LIST

Items provided by Al Siraat College

- Textbooks
- 10 Exercise books
- iPad - tablet
- Five display folders
- Padlocks



Items students will need to bring themselves

- Pencil case
- Display folders
- Pens
- Pencils
- Highlighters
- Sharpeners
- Erasers
- Glue stick
- Ruler
- Scissors
- Dictionary
- Maths set i.e. protractor
- Scientific calculator - Texas Instruments  
Scientific Calculator TI-30XB Multiview



## HOMEWORK

# STUDY TIPS

It's never too early to start some good habits when it comes to school work. It will help prepare you for success in your senior school years.

### **TIP #1**

Summarise your notes when you get home. Reviewing your notes from school will help you to revise and keep the information fresh in your mind. These notes will also come in handy during exam time.

### **TIP #2**

Create a study timetable. Allocating days to studying specific subjects will help keep you organised and can feel less overwhelming in the long term. A study practice like this will come in handy when you're preparing for your VCE exams.

### **TIP #3**

Start a study group with your friends to stay on top of all homework and assessments. Working with your friends will help keep you motivated and encourage you to learn from each other and work as a team.

### **TIP #4**

Ask for feedback from your teachers about assessment tasks or daily homework. Your teacher can clarify any confusion you may have about particular concepts and you can work it out together.

# STUDENT SERVICES - PASTORAL CARE



The SSD role is to work with teachers, staff, parents and students to maintain a safe and productive learning environment and school culture where students feel supported, valued and motivated to achieve their personal best.

This is achieved by:

1. Behaviour Education including managing more serious behaviour issues/ incidents (level 2 & 3) or chronic ongoing level 1 behaviour.
2. Provide support, guidance and intervention for students that have been identified as those that are facing barriers to learning from behaviour, social and/or emotional issues.
3. Promote pastoral care and student wellbeing initiatives

# BEHAVIOURAL EXPECTATIONS

## **OUT OF CLASS PASS**

- Students who need to leave the class for a toilet break or other reasons will need to receive an out of class pass by their teacher.
- These passes can be found in each classroom.

## **LATENESS TO CLASS**

- Students need to be waiting at their classroom door when the bell rings.
- If students are late without teacher permission given, a lunchtime detention is issue.

Consistent lateness will result in the placement of the student on an attendance tracker.

## **CHEWING GUM**

- Al Siraat is a chewing gum free zone. If students are found with chewing gum, he/she will be assigned to community service.

# BEHAVIOURAL EXPECTATIONS

## **OUT OF BOUNDS**

- There are certain areas in the school that Secondary students cannot socialise in. These areas are what we call '*out of bound*' areas. Areas such as Building A, Building M Primary Playgrounds, Construction Sites.
- Boys and Girls have separate playing areas. E.g., Soccer field in D-block for boys, Grass area in front of Markas for girls.
- If students are identified in an out of bound area, he/she will be given a warning; however, continuous breaches will result in a detention or possible suspension

## **SKIPPING/WAGGING CLASS**

- Students are expected to attend all classes including Homegroup. Should a student need to be out of class, permission must be sought from a teacher/staff member.

## **DETENTIONS**

- Detentions are issued by the SSD staff for lateness to class and out of uniform incidents.
- Detentions are held during lunch time. If you do not attend, you will be issued an after school detention.

*Further information regarding behaviour expectations and consequences can be found on the Behaviour Matrix located on SEQTA.*



# USE OF MOBILE PHONES

It is recommended that students keep mobile phones at home. However, in the event that they must bring them to school, the phones must remain in their locker during the day.

The use of their mobile phone on school grounds is prohibited. This includes before and after school.

- If students need to make an urgent call home, they may ask staff members in the front office to use the school telephone.
- Headphones are prohibited unless given permission in class for essential assessment purposes.
- If students need to keep their mobile phone on their person during school hours due to medical reasons, parents must contact the school and follow procedure to ensure the student device is registered.

## **Possession of mobile**

If students are found in possession of a mobile, it will be confiscated and can be collected by parents the following day. Student will receive detention and any further breaches will result in confiscation for the term.

## **Use of mobile**

Students will be given an internal suspension if they are found using their mobile phone. Parents can pick up the phone the following day. Any further breaches will result in confiscation for the term.



# COMMENDATIONS

At Al Siraat college, commendations are used to acknowledge and recognise students positive behaviours and attitudes towards their learning, peers, teachers and within the Al Siraat community and school. These commendations are recorded on our online learning portal and students with outstanding levels are awarded certificates.

How can you earn these commendations?

Some examples of ways to earn commendations include when a student:

- Upholds student code of conduct
- Takes responsibility for learning
- Uses class time productively
- Shows initiative and enthusiasm in class
- Listens attentively to teacher and peers
- Participates in class discussions and activities
- Completes homework to an excellent quality
- Implements teacher feedback
- Encourages others to do their best
- Helps classmates
- Behaviours that reflect school values



## LEVELS

### BRONZE

15 commendations

### SILVER

30 commendations

### GOLD

45 commendations

### PLATINUM

60 commendations

**COMMENDATION PRIZE RAFFLE  
EVERY 5 COMMENDATIONS = 1 ENTRY INTO THE END OF  
TERM RAFFLE**

# PASTORAL ACTIVITIES

## R U OKAY? DAY



## FOOTY COLOURS DAY



# YEAR 7 CAMP

Al Siraat College will be hosting the 2024 Year 7 Doxa Camp from  
 Monday 05/02 - Wednesday 07/02 for Boys  
 Wednesday - Friday 09/02 for Girls

Students will enjoy the opportunity to develop their social skills, gain resilience, as well as build self esteem and independence.

Register for camp by visiting the school website and clicking on the parent portal, then excursions and programs. New students should complete the permission form provided during orientation.

Feel free to email student home group teachers or [info@alsiraat.vic.edu.au](mailto:info@alsiraat.vic.edu.au) if you have any questions.



Al Siraat College hosts an annual Secondary Athletics Carnival where all students enjoy a fun day out that includes a range of track and field events in addition to some novelty events.



# PARENT PORTAL

The Parent Portal is a very useful tool, and a site parents will visit frequently. Here you can view your account, pay fees, check your details and request updates to them using the appropriate menu across the top.

The following is available on the Parent Portal:

- Book parent/teacher interviews
- Find Zoom links for parent/teacher interviews
- View the current school fee balance
- Find a history of previous payments for school fees and canteen
- Make payment towards school fees
- Make payment towards canteen account
- Access your child's school photos for each year
- Update personal details for parents
- Update personal details for students
- Pay for upcoming events (such as Eid Festival)
- Pay for upcoming excursions and camps (if required)
- Provide consent and medical consent for upcoming excursions and camps.

Other functionalities such as Parent Teacher Interview bookings will be enabled at the appropriate time. Log on now and have a look around the site, and become familiar with all that you can do.

Access the Parent Portal (via PC or smart phone):

1. From our website [www.alsiraat.vic.edu.au](http://www.alsiraat.vic.edu.au), click on 'Our Sites', select 'Parent Portal'
2. Sign in with your email and password
3. Tabs across the top show what areas you can access
4. Click on the tab you wish to access.

For more information and a step by step photo guide on how to use the parent portal, please visit our website <https://www.alsiraat.vic.edu.au/>

# STUDENT ABSENCE PROCESS

As a school, we are required to keep a record of attendance and non-attendance for all students. Therefore, if your child is away from school for a short time, you are required to let us know.

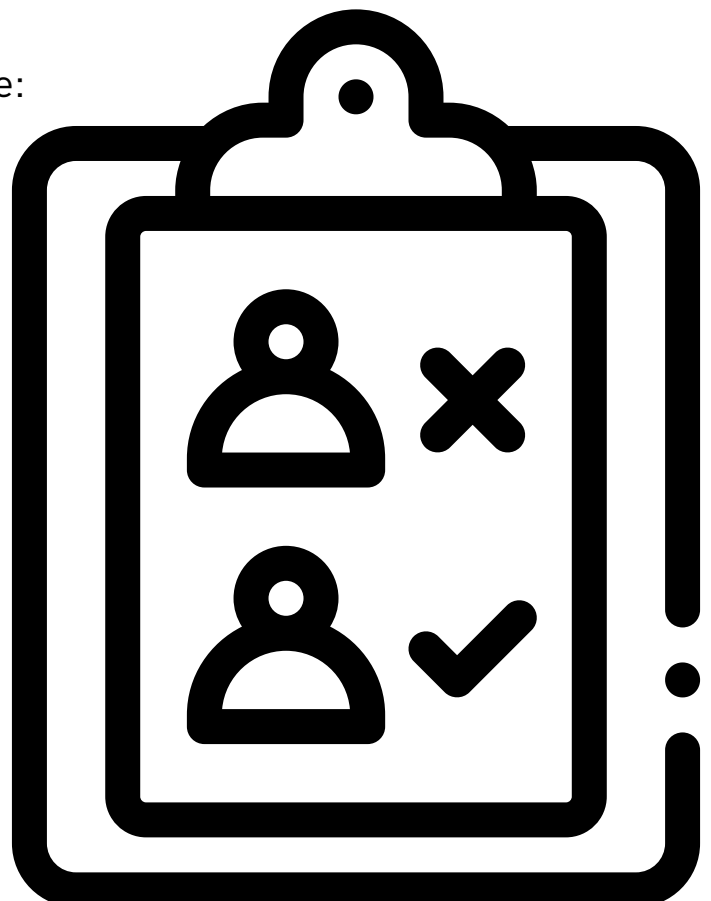
When one of your children is absent from school, please do one of the following:

- email: [info@alsiraat.vic.edu.au](mailto:info@alsiraat.vic.edu.au)
- phone: 9407 7000
- SMS: 0480 001 055

With all the options above, please provide:

- full name of children
- class they are in
- why they are absent  
how long they will be absent for  
(if known).

For more information on extended leave processes, please visit our website <https://www.alsiraat.vic.edu.au/>



# LATE ARRIVAL

When students arrive late to school, they are rushed and often stressed, which causes them anxiety. Arriving to class late means they also interrupt other students, and the learning for your child and the entire class is disrupted.

Attendance administration is a strict requirement for all schools, and we make every effort to ensure attendance records are kept up to date.

When students arrive late to school, their attendance needs to be updated in our attendance system, so it doesn't show the student as being absent for the day.

Secondary school students are to log themselves in late on the kiosk on school grounds:

- in Teams Building
- in C Block
- in K Block

For more information, visit <https://www.alsiraat.vic.edu.au>





# EARLY PICKUP

Picking up students during class times is disruptive for both your child as well as the whole class. To minimise disruptions, our College has established the below times to collect students:

## Mondays to Thursdays

- 10:00am - 10:20am
- 12:20pm - 1:00pm

It is NOT permitted to pick up students outside of these hours.

## Fridays

- 10:20am - 10:40am
- 12:50pm - 1:10pm

The day before or morning of the early pick up:

- email [info@alsiraat.vic.edu.au](mailto:info@alsiraat.vic.edu.au)
- OR
- call 9407 7000 during 8:00am - 4:30pm

Provide:

- your child's name
- class
- day of early pick up
- time of pick up

When you arrive at school to collect your child, let the guard know you have arrived, and your child will meet you at the guard house.



For more information,  
visit <https://www.alsiraat.vic.edu.au>

# CUSTOMER CARE

## CONCERNS & COMPLIMENTS



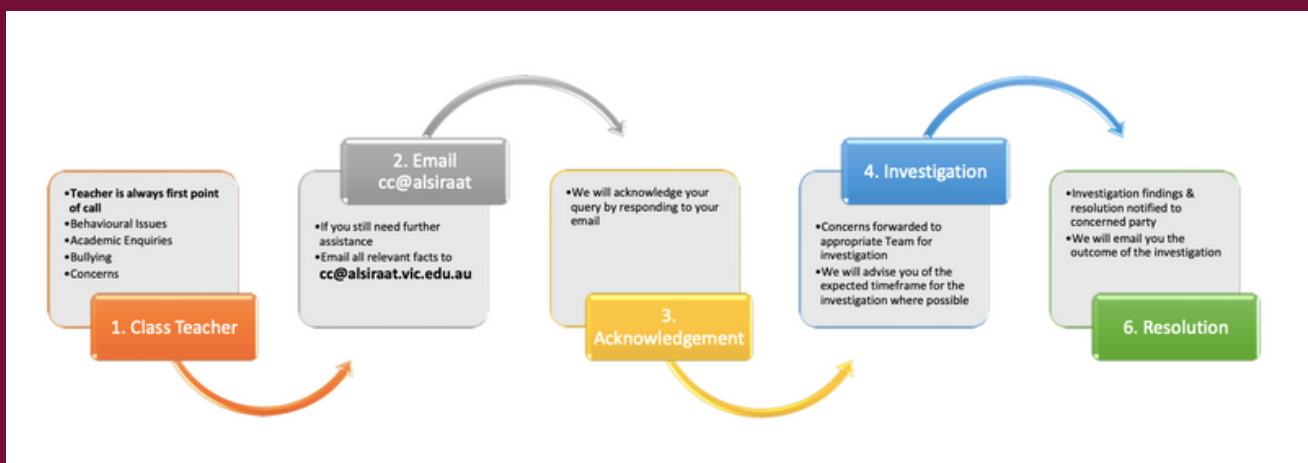
At times parents may have compliments to express or concerns to discuss with the College. We have a Customer Care Procedure to follow if you ever have a concern regarding your child.

Making contact with the subject teacher is always the first option if you have a concern relating to your child, followed by the home group teacher and then if needed the coordinators. They know your child better than anyone else in the school, and are familiar with what is going on inside and outside of the classroom.

Sometimes you may need further assistance after communicating with the teacher, and in these instances you can email our Customer Care team at [cc@alsiraat.vic.edu.au](mailto:cc@alsiraat.vic.edu.au) who will be able to address your concerns.

There may also be times where you wish to express your gratitude or compliment a service you received, or for something someone in the College has done. In these instances, you can email [cc@alsiraat.vic.edu.au](mailto:cc@alsiraat.vic.edu.au)

We kindly request respectful communication at all times with our staff, regardless of the circumstances. We do our best to provide excellent customer service, and appreciate your support in allowing this.



For more information a full publication outlining our customer care procedure can be found on our website <https://www.alsiraat.vic.edu.au/>



*Congratulations!*

ON  
STARTING YEAR 7

We are very excited to welcome you to Al Siraat College. We are proud to have you as a student here and are looking forward to sharing in this learning experience with you.

Each and every one of you is valued and cared for. We strive to make our College a safe and positive environment for you to excel in learning and in Islam.

We hope this handbook has provided you with the relevant information necessary for beginning your transition into secondary school. Please contact staff for any further questions.